

[Your Name]
[Your Title]
[Your Company Name]
[Your Company Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Client's Name]
[Client's Title]
[Client's Company Name]
[Client's Company Address]
[City, State, Zip Code]

Dear [Client's Name],

Subject: Proposal for UX Consultant Services

I hope this message finds you well. I am writing to propose my UX consulting services to enhance the user experience of [Client's Company Name]'s projects.

[Briefly introduce yourself and your experience in UX consulting.]

Based on our previous discussions and my understanding of your needs, I propose the following services:

1. [Service 1]
2. [Service 2]
3. [Service 3]

[Describe each service briefly.]

The estimated costs for these services are as follows:

- [Service 1 Cost]
- [Service 2 Cost]
- [Service 3 Cost]

[Add any additional costs or terms if necessary.]

I believe that my expertise in [specific UX tools or methods] can greatly benefit [Client's Company Name] in achieving its goals. I am looking forward to the opportunity to collaborate and help improve the user experience for your customers.

Please let me know a convenient time for us to discuss this proposal further.

Thank you for considering my services.

Sincerely,

[Your Name]
[Your Title]
[Your Company Name]