[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email Address]
[Your Phone Number]
[Date]
[Hiring Manager's Name]
[Company's Name]
[Company's Address]
[City, State, Zip Code]
Dear [Hiring Manager's Name],
I am writing to express my interest in the [Job Title] position at [Company's Name] as advertised on [where you found the job listing]. With a background in [your field or relevant experience] and a passion for creating user-centered designs, I am excited about the opportunity to contribute to your team.
In my previous role at [Your Previous Company], I successfully [specific achievement or responsibility related to UX], which resulted in [quantifiable outcome or improvement]. This experience has equipped me with the ability to [relevant skills or tools related to UX], and has honed my ability to empathize with users and understand their needs.
What excites me most about the opportunity at [Company's Name] is [something specific about the company or its projects that appeals to you]. I am particularly impressed by [specific project or value of the company], and I am eager to bring my skills in [specific UX skill or methodology] to help support your mission.
I have attached my resume for your review and would be thrilled to further discuss how my background, skills, and enthusiasms align with the goals of [Company's Name]. Thank you for considering my application. I look forward to the possibility of discussing this exciting opportunity with you.
Sincerely,
[Your Name]