

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Your Email]  
[Your Phone Number]  
[Date]  
[Recipient Name]  
[Company Name]  
[Company Address]  
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to express my interest in the UX Design Internship position at [Company Name] as advertised on [where you found the internship listing]. With a background in [your field of study] and a passion for creating user-centered designs, I am excited about the opportunity to contribute to your team.

During my studies at [Your University/College], I have developed skills in [mention relevant skills or tools, e.g., wireframing, prototyping, user research]. My recent project on [describe a relevant project or experience] allowed me to apply these skills to design an intuitive interface for [briefly describe project outcome].

I am particularly drawn to [Company Name] because of [specific reason related to the company or its projects]. I admire [mention any specific work or value of the company] and believe that my skills would be a great match for your team's needs.

I would greatly appreciate the opportunity to discuss how I can contribute to [Company Name] as a UX Design Intern. Thank you for considering my application. I look forward to the possibility of speaking with you soon.

Sincerely,  
[Your Name]