

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email Address]
[Your Phone Number]
[Date]

[Recipient's Name]
[Company's Name]
[Company's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my interest in the UX Design Internship position at [Company's Name] as advertised on [Where You Found the Job Listing]. With a strong foundation in user-centered design and a passion for creating meaningful experiences, I am eager to contribute to your team and learn from your innovative projects.

During my studies in [Your Degree] at [Your University], I have developed skills in [list relevant skills/tools, e.g., wireframing, prototyping, user research]. My recent project on [briefly describe a relevant project or experience] allowed me to [mention any specific outcomes or learning outcomes].

I am particularly impressed by [mention something specific about the company or its projects] and would be excited to contribute my skills in [mention specific skills related to the internship] while furthering my understanding of UX design in a professional setting.

Thank you for considering my application. I look forward to the opportunity to discuss how I can contribute to your team.

Sincerely,

[Your Name]

[Your LinkedIn Profile or Portfolio URL (if applicable)]