

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to express my interest in the UX Designer position at [Company Name] as advertised on [where you found the job listing]. With a background in [Your Background] and a passion for user-centered design, I am excited about the opportunity to contribute to your team.

In my previous role at [Your Previous Company], I successfully [describe a relevant experience or accomplishment]. This experience honed my skills in [mention any specific UX skills, tools, or methodologies], which aligns with the needs of [Company Name].

I am particularly drawn to this position at [Company Name] because [reason specific to the company or team]. I admire [mention any relevant project, value, or initiative related to the company].

Enclosed is my resume, which provides further detail about my qualifications. I would love the opportunity to discuss how my background, skills, and enthusiasms can contribute to the continued success of [Company Name].

Thank you for considering my application. I look forward to the possibility of discussing this exciting opportunity with you.

Sincerely,

[Your Name]