

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Admissions Office]
[School Name]
[School Address]
[City, State, Zip Code]

Dear Admissions Committee,

I hope this letter finds you well. I am writing to formally express my interest in applying for admission to the junior varsity program at [School Name] for the upcoming school year.

I have been actively involved in [mention relevant sports/activities], and I believe that my skills and dedication will make a positive contribution to the team. I am eager to develop my abilities further and be a part of such a dynamic environment.

Thank you for considering my application. I look forward to the opportunity to contribute to and grow with the [School Name] community.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]