

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service

UOB [Branch Name]

[Branch Address]

[City, State, Zip Code]

Dear Sir/Madam,

Subject: Application for UOB Savings Account

I am writing to express my interest in opening a savings account with UOB. After researching various banks, I am impressed by UOB's customer service and account features.

I would like to apply for a [mention specific savings account type if applicable, e.g., UOB Stash Account] and request you to provide me with the necessary forms and guidelines for the application process.

Please find attached the required documents, including:

1. A copy of my identification (NRIC/Passport).
2. Proof of address (e.g., utility bill).
3. Additional documents if necessary (e.g., income proof).

I appreciate your attention to this matter and look forward to your prompt response.

Thank you for considering my application.

Sincerely,

[Your Name]

[Signature (if sending a hard copy)]