

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
UOB Bank
[Branch Address]
[City, State, Zip Code]
Subject: Mortgage Application
Dear [Loan Officer's Name],
I hope this letter finds you well. I am writing to formally apply for a mortgage loan with UOB Bank for the purchase of a property located at [Property Address].
Details of Applicant:
Full Name: [Your Full Name]
Date of Birth: [Your Date of Birth]
Employment: [Your Employer's Name]
Position: [Your Job Title]
Annual Income: [Your Annual Income]
Property Details:
Property Location: [Property Address]
Type of Property: [e.g., Residential, Commercial]
Purchase Price: [Purchase Price]
I would like to apply for a mortgage loan amount of [Desired Loan Amount] with a loan tenure of [Loan Tenure in Years].
Attached, please find all the necessary documentation required for this application, including proof of income, identification documents, and property details.
Thank you for considering my application. I look forward to your prompt response.
Warm regards,
[Your Signature (if sending a hard copy)]
[Your Printed Name]