

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Admissions Committee

[Program Name]

University of Toronto

[Department Address]

[City, State, Zip Code]

Dear Members of the Admissions Committee,

I am writing to express my interest in the [specific program] at the University of Toronto for the [academic year] intake. My academic background and professional experience have equipped me with the skills necessary to excel in this program.

I completed my [degree] in [major] from [your university] in [year], where I [briefly describe relevant coursework, projects, or experiences]. During this time, I developed a passion for [specific field/area of study] and honed my skills in [relevant skills or techniques].

In addition to my academic achievements, I have [mention any relevant work experience, internships, research, or volunteer work]. Through these experiences, I have learned [discuss what you learned and how it applies to the program you are applying to].

I am particularly drawn to the University of Toronto because of [specific reasons related to the program, faculty, or research opportunities]. I believe that my background aligns well with the values and goals of your program, and I am eager to contribute my perspective and skills.

Thank you for considering my application. I look forward to the opportunity to join the University of Toronto community and contribute to the [specific program].

Sincerely,

[Your Name]