

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Office of Admission  
University of Virginia  
[University Address]  
[City, State, Zip Code]

Dear Admissions Committee,  
Subject: Appeal for Admission Decision

I hope this letter finds you well. I am writing to formally appeal the admission decision I received from the University of Virginia for the [specific term, e.g., Fall 2023] semester. I appreciate the time and consideration given to my application and understand the competitiveness of the admissions process.

[Paragraph 1: Brief introduction of who you are and your application details, including your name, the major you applied for, and any relevant application ID if applicable.]

[Paragraph 2: Explain the reasons for your appeal. This can include new achievements, personal circumstances that may have affected your application, or additional information that was not included in your original application.]

[Paragraph 3: Reiterate why you believe you are a strong fit for the University of Virginia and how you can contribute to the campus community.]

Thank you for taking the time to consider my appeal. I am very hopeful for the opportunity to join the UVA community and contribute to it positively. Please let me know if you require any further information or documentation to support my appeal.

Sincerely,

[Your Name]  
[Your High School/Current Institution]  
[Your Date of Birth, if applicable]