

[Your Name]  
[Your Position]  
[School Name]  
[School Address]  
[City, State, Zip Code]  
[Email Address]  
[Date]  
[Student's Name]  
[Student's Class/Grade]  
[School Name]

Dear [Student's Name],

I hope this letter finds you well. As we conclude this semester, I wanted to take a moment to reflect on your journey as a JV student.

Firstly, I want to commend you for your hard work and dedication.

Throughout the season, I have noticed [specific example of student's efforts or improvements]. Your commitment has not gone unnoticed and truly sets a positive example for your teammates.

As I reflect on your experiences, I would like you to consider the following questions:

- What were some of your most memorable moments this season?
- How have you grown as both an athlete and an individual?
- What challenges did you face, and how did you overcome them?

I encourage you to take some time to write down your thoughts on these questions. Your insights will not only help you in your personal growth but also inspire others around you.

Thank you for your contributions to the team and for embodying the spirit of sportsmanship. I look forward to seeing your continued growth in the upcoming seasons.

Best regards,

[Your Name]  
[Your Position]