

[Your School's Name]
[School's Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Parent/Guardian's Name]
[Parent/Guardian's Address]
[City, State, Zip Code]

Dear [Parent/Guardian's Name],

Subject: JV Student Progress Report for [Student's Name]

I hope this letter finds you well. This is an update on [Student's Name]'s progress in their junior varsity participation during the current [season/semester].

****Academic Performance:****

[Brief overview of academic performance, subjects of strength, areas needing improvement, etc.]

****Athletic Performance:****

[Comments on skills, teamwork, commitment, practice attendance, etc.]

****Behavior and Attitude:****

[Remarks on sportsmanship, cooperation with coaches and teammates, attitude towards training, etc.]

****Goals for Improvement:****

[Specific goals set for the student for the upcoming period, what support is available, etc.]

We appreciate your support and involvement in [Student's Name]'s journey. Please feel free to contact me if you have any questions or concerns.

Sincerely,

[Your Name]
[Your Position]
[School's Name]