

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Admissions Office
United Nations University
[University Address]
[City, State, Zip Code]

Dear Admissions Committee,
Subject: Application for [Program Name]

I am writing to express my interest in applying for the [specific program] at United Nations University for the [term/year]. With a background in [your field of study/experience] and a keen interest in [relevant topic], I believe I am well-prepared to contribute to and benefit from this program.

[Paragraph 1: Explain your academic background and achievements related to the program.]

[Paragraph 2: Describe your professional experience and skills relevant to the field of study.]

[Paragraph 3: Discuss your motivations for choosing this program and how it aligns with your career goals.]

I appreciate your consideration of my application. I look forward to the opportunity to further discuss my candidacy.

Thank you for your time.

Sincerely,
[Your Name]