

[Your Name]
[Your Title]
[Your Institution/Organization]
[Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Patient's Name]
[Patient's Address]
[City, State, Zip Code]

Dear [Patient's Name],

Subject: Ultrasound Exam Results

I hope this letter finds you well. I am writing to share the results of your recent ultrasound examination performed on [date of exam].

The ultrasound results indicate:

- [Finding 1: description]
- [Finding 2: description]
- [Additional findings if necessary]

Based on these findings, I recommend the following actions:

- [Recommendation 1: description]
- [Recommendation 2: description]
- [Follow-up plan if necessary]

Please feel free to contact my office if you have any questions or need further clarification. Additionally, you may schedule a follow-up appointment to discuss these results in detail at your convenience.

Thank you for trusting us with your healthcare needs.

Sincerely,

[Your Name]
[Your Title]
[Your Institution/Organization]