

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Billing Department's Name]
[Provider's Name]
[Provider's Address]
[City, State, Zip Code]

Subject: Letter of Explanation for Ultrasound Billing

Dear [Billing Department's Name or Contact Person's Name],

I am writing to provide clarification regarding the ultrasound billing received on [date of the bill]. The invoice number is [invoice number]. The ultrasound was performed on [date of service] as part of my [reason for ultrasound, e.g., routine check-up, specific medical issue]. Upon reviewing the bill, I noticed a discrepancy regarding [specify the issue, e.g., charges, coding errors, or incorrect patient information].

The breakdown of my understanding is as follows:

- [Detail any relevant information or corrections related to the billing]
- [Provide any supporting documentation or evidence if applicable]

I appreciate your attention to this matter and would like to resolve it promptly. Please let me know if you require any additional information or documentation to assist in the resolution.

Thank you for your assistance.

Sincerely,

[Your Name]

[Your Patient ID or Account Number, if applicable]