

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Committee Name]
[Committee Address]
[City, State, Zip Code]

Dear [Committee Chairperson's Name/Committee Members],

Subject: Urgent Ultimatum Regarding [Specific Issue/Concern]

I hope this letter finds you well. I am writing to formally address an urgent matter that requires your immediate attention. As a member of [organization/community/group], I have consistently advocated for [specific issue/concern], which remains unresolved to this date. Despite our previous discussions and the assurances provided, the committee has yet to take the necessary actions required to [describe desired outcome]. This delay not only affects [mention impacts or consequences], but it also undermines the trust and commitment of those involved.

Therefore, I am compelled to issue this ultimatum. If the committee does not respond and initiate action by [specific deadline], I will be forced to [mention the consequences of inaction, e.g., escalate the issue, take legal action, withdraw support, etc.].

I believe in the importance of constructive dialogue and cooperation, and I hope we can resolve this matter amicably. I look forward to your prompt response.

Thank you for your attention to this pressing issue.

Sincerely,

[Your Name]
[Your Position/Role, if applicable]