

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Scholarship Committee's Name]  
[Organization/Institution Name]  
[Address]  
[City, State, Zip Code]

Dear [Scholarship Committee's Name or "Members of the Scholarship Committee"],

I am writing to formally accept the [Name of Scholarship] that I have been awarded for the [specific academic year/semester]. I am incredibly grateful for this opportunity and appreciate the support extended to me through this scholarship.

As I embark on [briefly explain your intended course of study or academic goals], this scholarship will significantly alleviate my financial burden and allow me to focus more on my studies and extracurricular activities. Your generosity will not only help me achieve my educational goals but also inspire me to give back to my community in the future.

I am committed to upholding the values and expectations set forth by the [Scholarship Name]. I look forward to representing the organization in a positive manner throughout my academic journey.

Thank you once again for this incredible opportunity. Please let me know if there are any additional requirements or steps I need to complete to finalize my acceptance of the scholarship.

Sincerely,

[Your Name]  
[Your Student ID (if applicable)]  
[Your Degree Program/Institution Name]