[Your Name] [Your Address] [City, State, Zip Code] [Email Address] [Phone Number] [Date] U.S. Embassy/Consulate [Embassy/Consulate Address] [City, Country] Subject: Supporting Letter for U.S. Tourist Visa Application Dear Sir/Madam, I am writing to support the visa application of [Applicant's Name], who intends to visit the United States for tourism purposes. [Provide a brief introduction of yourself and your relationship with the applicant.] The purpose of [Applicant's Name]'s visit is to [describe the purpose of the visit, e.g., tourism, visiting family, etc.]. They plan to arrive on [arrival date] and depart on [departure date]. During their stay, they will be visiting [list places or attractions the applicant plans to visit]. I confirm that [Applicant's Name] has the financial means to support themselves during their visit and has made arrangements for accommodation at [mention where the applicant will stay]. I assure you that [Applicant's Name] is a responsible individual who will return to [home country] after their visit, as they have [mention any ties to the home country, such as employment, schooling, or family]. Please do not hesitate to contact me at [your phone number or email] if you require any further information. Thank you for your consideration. Sincerely, [Your Name] [Your Signature (if sending a hard copy)] [Your Title (if applicable)]