

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

U.S. Consulate General
[Consulate Address]
[City, Country]

Dear Consular Officer,

Subject: Application for U.S. Tourist Visa

I, [Your Full Name], am writing to support my application for a tourist visa to the United States. I am planning to visit from [start date] to [end date] for the purpose of [briefly state purpose, e.g., tourism, visiting family, attending an event, etc.].

During my visit, I intend to stay at [hotel name or host address] in [city] and I plan to visit [list major attractions or places you intend to visit].

I am currently employed as [your job title] at [employer's name] and have been with the company for [number] years. I have the financial means to support my travel expenses as evidenced by the attached documents, including [mention any supporting financial documents, e.g., bank statements, pay slips, etc.].

I would like to assure you that I will return to [your home country] before my visa expires as I have [mention ties to your home country, e.g., family, job, property, etc.].

Thank you for considering my application. I look forward to your positive response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Passport Number] (if applicable)