

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]

[Consulate General of the United States]  
[Consulate Address]  
[City, Country, ZIP Code]

Subject: Visa Sponsorship for [Visitor's Full Name]

Dear Consular Officer,

I, [Your Name], am writing to formally sponsor [Visitor's Full Name], who is my [relationship to visitor, e.g., friend, relative], for a tourist visa to the United States.

[Visitor's Full Name] intends to visit the U.S. from [start date] to [end date] for the purpose of tourism. During their stay, they will be residing at my home located at [Your Address].

I assure you that I will take full responsibility for [Visitor's Name]'s accommodation, travel expenses, and any other financial obligations during their visit. I have attached relevant documents to support my sponsorship, including:

1. Copy of my identification (passport or driver's license)
2. Proof of employment/income (pay stubs, employment letter)
3. Tax returns (if applicable)
4. Evidence of my residence (utility bills, lease agreement)

I kindly request that you grant a tourist visa to [Visitor's Full Name] so that they may enjoy their visit to the United States and experience its diverse culture and landmarks.

Thank you for considering this sponsorship request. Should you require any further information, please feel free to contact me.

Sincerely,

[Your Signature (if sending a hard copy)]  
[Your Printed Name]