

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Consulate/Embassy Name]
[Consulate/Embassy Address]
[City, State, Zip Code]

Dear Consular Officer,

Subject: Request for Tourist Visa (B-2)

I am writing to apply for a tourist visa to the United States. My planned travel dates are from [start date] to [end date]. The purpose of my visit is to [briefly explain your reason, e.g., tourism, visiting family, etc.].

I intend to stay at [provide accommodation details]. My financial stance is secure, and I will be able to support myself during the stay. Attached are my financial documents and itinerary for your review.

I respectfully request that you grant me a visa to facilitate my travel. Thank you for considering my application. I look forward to your positive response.

Sincerely,

[Your Full Name]

[Your Signature (if sending a hard copy)]