

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Consulate/Embassy Name]
[Consulate/Embassy Address]
[City, State, Zip Code]

Dear Visa Officer,

I am writing to apply for a tourist visa to the United States for the purpose of [briefly state your purpose, e.g., tourism, visiting family, etc.]. I plan to visit from [start date] to [end date] and intend to stay at [accommodation details].

I am currently [your occupation or position] at [your company or institution]. My intention to visit the U.S. is to [elaborate on your plans, e.g., explore various landmarks, visit friends, etc.].

I assure you that I will return to [your home country] after my visit, as I have [mention ties to your home country, such as family, job, or property].

Thank you for considering my application. I look forward to the opportunity to visit the United States.

Sincerely,
[Your Name]