

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Consulate General/Embassy Name]  
[Address of the Consulate/Embassy]  
[City, State, Zip Code]

Subject: Invitation Letter for Visitor Visa

Dear Sir/Madam,

I, [Your Full Name], a [Your Status, e.g., U.S. Citizen or U.S. Permanent Resident], residing at [Your Address], am writing this letter to invite my [relationship, e.g., sister, mother, etc.], [Visitor's Full Name], who lives at [Visitor's Address], to visit me in the United States for [duration of visit, e.g., two months] from [start date] to [end date]. The purpose of this visit is to spend time together as a family, [mention any specific events, e.g., holiday celebrations, family reunion, etc.]. During her/his stay in the United States, my [relationship] will reside with me at my home at the above address.

I assure you that I will take full responsibility for her/his accommodation, transportation, and all other expenses during the stay in the U.S. [You may include any further details regarding your financial capability, if necessary].

Please find attached copies of my [relevant documents, e.g., passport, green card, financial statements] to support this letter.

Thank you for considering this application. Should you have any queries or require further information, please do not hesitate to contact me.

Sincerely,

[Your Signature (if sending a hard copy)]  
[Your Printed Name]  
[Your Relationship to Visitor]