

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Consulate/Embassy Name]
[Consulate/Embassy Address]
[City, State, Zip Code]

Dear [Consular Officer's Name or "Consular Officer"],

Subject: Visa Appointment Confirmation

I am writing to confirm my visa appointment scheduled for [date] at
[time]. My application reference number is [application number].

I appreciate the opportunity to attend this appointment and look forward
to discussing my visa application with you.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]