

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Consulate/Embassy Name]
[Consulate/Embassy Address]
[City, State, Zip Code]

Dear Visa Officer,

Subject: Visa Interview Request

I hope this letter finds you well. I am writing to formally request an interview for a U.S. visa to [state reason for visa application, e.g., tourism, business, study, etc.].

****Introduction:****

Begin by introducing yourself, including your background, nationality, and current status.

****Purpose of Visit:****

Clearly state the purpose of your visit to the United States. Provide details such as the duration of your stay and places you intend to visit.

****Ties to Home Country:****

Emphasize your ties to your home country, such as family, employment, or property, to demonstrate your intention to return after your visit.

****Financial Support:****

Outline how you plan to finance your trip and any supporting documents you will provide.

****Conclusion:****

Thank the visa officer for their consideration and express your hope for a positive response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]