

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Consulate/Embassy Name]
[Embassy Address]
[City, State, Zip Code]

Dear [Consular Officer's Name or "Sir/Madam"],
I hope this message finds you well. I am writing to inquire about the status of my visa application submitted on [Date of Application] for [Type of Visa] to the United States.

My application reference number is [Reference Number], and I would greatly appreciate any updates regarding my interview schedule or any additional information required.

Thank you for your attention to my request. I look forward to your prompt response.

Sincerely,
[Your Name]