

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[USCIS Address or Consulate Address]
[City, State, Zip Code]

Dear Sir/Madam,

I am writing to formally sponsor [Name of the Applicant] for their application for a [type of visa, e.g., B2 tourist visa, F1 student visa] to the United States. I am a [Your Relationship to Applicant, e.g., relative, friend, employer] and I currently reside in [Your U.S. Location].

[Provide a brief introduction about yourself, including your status in the U.S., profession, and any relevant details that establish your ability to sponsor the applicant.]

[Explain the purpose of the applicant's visit to the U.S. and why you are willing to sponsor them, including details on how you will support them during their stay.]

I affirm that I will provide necessary financial support and accommodations for [Name of the Applicant] during their time in the United States. I have attached relevant documents to support this sponsorship, including [list documents, e.g., proof of income, employment letter, bank statements].

Thank you for considering this application. If you have any questions or require further information, please feel free to contact me.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]
[Your Title/Position, if applicable]