

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Consulate/Embassy Name]  
[Consulate/Embassy Address]  
[City, State, Zip Code]  
Subject: Application for U.S. Visa  
Dear Sir/Madam,

I am writing to formally request a visa to travel to the United States for [purpose of travel, e.g., tourism, business, study, family visit] from [start date] to [end date]. I have outlined my travel plans and supporting details below.

**\*\*1. Purpose of Visit:\*\***

- [Briefly explain your reason for traveling to the U.S. and any events or appointments you have scheduled.]

**\*\*2. Personal Information:\*\***

- Name: [Your Full Name]
- Date of Birth: [Your Date of Birth]
- Nationality: [Your Nationality]
- Passport Number: [Your Passport Number]
- Date of Issue: [Date of Issue of Your Passport]
- Date of Expiration: [Date of Expiration of Your Passport]

**\*\*3. Travel Itinerary:\*\***

- Arrival Date: [Date of Arrival]
- Departure Date: [Date of Departure]
- Locations to visit: [List the cities or locations you plan to visit]

**\*\*4. Financial Support:\*\***

- [Briefly indicate how you plan to fund your trip, such as personal savings, sponsorship, etc.]

**\*\*5. Ties to Home Country:\*\***

- [Describe your job, family, or any commitments that ensure your return to your home country after your visit.]

**\*\*6. Additional Documentation:\*\***

- [List any additional documents you are including with this letter, such as bank statements, proof of employment, invitation letters, etc.]

I respectfully request that you consider my application and grant me a visa for the intended duration of my stay. I am eager to comply with all visa requirements and regulations.

Thank you for considering my application. I look forward to your positive response.

Sincerely,

[Your Signature (if sending a hard copy)]  
[Your Printed Name]