

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]
[Recipient's Name]
[Recipient's Position]
[University of Johannesburg]
[University Address]
[City, State, Zip Code]

Dear [Recipient's Name],
I hope this message finds you well. I am writing to express my heartfelt gratitude for [specific reason - e.g., the opportunity to interview for the program, your support throughout the application process, etc.]. I truly appreciate the time and effort you dedicated to [specific action - e.g., reviewing my application, sharing insights about the program, etc.]. Your guidance has been invaluable in [explain how their help impacted you].

Thank you once again for your support and consideration. I look forward to the possibility of joining the University of Johannesburg and contributing to the vibrant academic community.

Warm regards,
[Your Name]
[Your Contact Information]