

[Your Address]

[City, State, Zip Code]

[Email Address]

[Date]

Dear [Friend's Name],

I hope this letter finds you in great spirits! It's been a while since we last caught up, and I wanted to share what's been happening on my end and hear all the exciting news from you.

Recently, I [share a brief personal update or recent event]. It's been quite an adventure! I also [mention any recent hobby or interest you've picked up]. Have you been up to anything fun?

I've been thinking about our last hangout and how much fun we had at [mention a specific event or memory]. We should definitely plan another get-together soon! Maybe we can check out [suggest a place or activity]. Let me know how you're doing and what's new with you. I can't wait to hear from you!

Take care!

Best,

[Your Name]