

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am excited to announce that I will be graduating from [University Name] on [Graduation Date]. It has been a remarkable journey, and I would be honored to celebrate this milestone with you.

Please join me for my graduation ceremony on [Date and Time] at [Location]. Following the ceremony, there will be a reception held at [Reception Location], where we can enjoy good company and reflect on this special occasion.

Your presence would mean a lot to me as I embark on this new chapter of my life. Kindly RSVP by [RSVP Date] to let me know if you can attend. Thank you for your love and support throughout my academic journey. I look forward to celebrating together!

Warm regards,

[Your Name]
[Your Degree]
[University Name]