

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Loan Servicer Name]  
[Loan Servicer Address]  
[City, State, Zip Code]

Subject: Waiver Request for Student Loan [Your Loan Number]

Dear [Loan Servicer's Name or "Student Loan Servicing Team"],  
I hope this letter finds you well. I am writing to formally request a  
waiver for my student loan under [specific program, if applicable, e.g.,  
"the Unemployment or Economic Hardship Waiver"].

I have been experiencing [briefly explain your situation, e.g.,  
"financial hardship due to unemployment" or "unexpected medical  
expenses"]. Despite my best efforts to manage my payments, I have found  
it increasingly difficult to meet my obligations.

My loan information is as follows:

- Borrower Name: [Your Name]
- Account Number: [Your Loan Number]

I have attached the necessary documentation to support my request,  
including [list attached documents, e.g., "pay stubs, a termination  
letter, or bank statements"].

I respectfully ask for your consideration in granting this waiver, as it  
will greatly assist me in navigating this challenging time. Thank you for  
your understanding and support.

Sincerely,  
[Your Name]