

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Scholarship Committee Name]
[University Name]
[Department/Office Name]
[University Address]
[City, State, Zip Code]

Dear [Scholarship Committee Name/Specific Person's Name],
I hope this message finds you well. I am writing to express my heartfelt gratitude for being selected as a recipient of the [Name of Scholarship] for the [academic year/semester]. This scholarship represents not only a financial support but also an acknowledgement of my efforts and aspirations in pursuing my education at [University Name].

I am currently [briefly describe your academic program, year of study, and any relevant achievements or goals]. Receiving this scholarship will significantly alleviate the financial burden associated with my studies and allow me to focus more on my academic and extracurricular pursuits. I am committed to making the most of this opportunity and contributing positively to the [University Name] community. I look forward to [mention any specific goals or plans related to your academic career or future contributions].

Once again, thank you for this incredible opportunity. I appreciate your support and belief in my potential.

Sincerely,

[Your Name]
[Your Student ID (if applicable)]