

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Scholarship Committee Name]
[University Name]
[University Address]
[City, State, Zip Code]

Dear Scholarship Committee,

I am writing to express my sincere gratitude for considering my application for the [Name of Scholarship] at [University Name]. I am currently a [Your Year, e.g., sophomore] studying [Your Major] and have encountered significant financial challenges that make it difficult for me to continue my studies without assistance.

Due to [briefly explain your financial situation, e.g., loss of family income, unexpected medical expenses], my family is unable to provide the financial support I need. As a result, I have taken on [mention any part-time jobs, if applicable] to help cover my expenses, but it is proving to be inadequate.

This scholarship would alleviate the financial burden on my family and allow me to focus on my education rather than worry about finances. I am dedicated to completing my degree and making the most of the opportunities available to me at [University Name].

Thank you for considering my application. I hope to contribute positively to our community and eventually give back to those in need, just as you are doing for me.

Sincerely,

[Your Name]
[Your Student ID]
[Your Major and Year]