

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Scholarship Committee's Name]
[University/Organization Name]
[Address]
[City, State, Zip Code]

Dear [Scholarship Committee's Name],

I am writing to confirm my acceptance of the [Name of Scholarship] awarded to me for the [academic year/term]. I am sincerely grateful for this generous support, which will significantly aid me in pursuing my studies in [Your Program/Field of Study] at [University Name].

As per your instructions, I have enclosed any necessary documents and forms related to the scholarship. I assure you that I am committed to upholding the values and expectations associated with this award.

Thank you once again for this incredible opportunity. I look forward to making the most of this scholarship and contributing positively to the [University/Organization] community.

Sincerely,

[Your Name]

[Your Student ID (if applicable)]