

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Admission Office]
[University Name]
[University Address]
[City, State, Zip Code]

Dear Admissions Committee,

I am writing to express my interest in applying for the Dual Degree Program at [University Name]. I am particularly drawn to this program due to [specific reason related to the program/fields of study], which aligns with my academic and career aspirations.

I am currently [your current academic status, e.g., a senior at XYZ High School or a student at ABC University majoring in XYZ]. Throughout my academic journey, I have developed a strong passion for [mention relevant fields or subjects]. My experiences in [briefly describe any relevant experience, internships, projects, leadership roles, etc.] have solidified my desire to pursue a dual degree in [mention the specific degrees you are interested in].

I believe that the unique structure of the Dual Degree Program at [University Name] will provide me with the comprehensive knowledge and skill set necessary to excel in [mention your future career goals]. I am particularly impressed by [mention any specific faculty, courses, resources, etc. that attracted you to the program], and I am eager to contribute my own strengths and perspectives to the esteemed community at [University Name].

Enclosed with this letter are my application form, academic transcripts, letters of recommendation, and any additional required documents. I would be grateful for the opportunity to discuss my application further and explore how I can contribute to [University Name]. Thank you for considering my application.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]