

[Your Name]  
[Your Address]  
[City, State, Zip]  
[Your Email]  
[Your Phone Number]  
[Date]  
[Employer's Name]  
[Company's Name]  
[Company's Address]  
[City, State, Zip]

Dear [Employer's Name],

I am writing to express my interest in [position title] at [Company's Name] as advertised [source of the job listing]. I am currently a [your year, e.g., third-year] student at The University of Queensland, studying [your degree] with a focus on [your major/specialization]. I believe my academic background and [relevant skills or experiences] make me a strong candidate for this position.

During my studies, I have developed [specific skills or experiences related to the position]. Notable projects include [briefly describe relevant projects, internships, or work experience]. These experiences have equipped me with [mention any relevant skills or competencies], which I am eager to bring to the team at [Company's Name].

I am particularly drawn to [Company's Name] because [mention what you admire about the company or its projects]. I am enthusiastic about the opportunity to contribute to [specific project or team].

Thank you for considering my application. I look forward to the opportunity to discuss how my skills and experiences align with the needs of your team.

Sincerely,  
[Your Name]