

[University Logo]

[Date]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

Congratulations! We are pleased to inform you that you have been accepted into the [Program Name] at The University of Queensland for the [Semester/Year].

Your application stood out among many and we believe you will make a significant contribution to our academic community.

Please find enclosed details regarding your enrollment, important dates, and next steps to complete your admission process.

We are excited to welcome you to UQ and look forward to seeing you on campus!

Warm regards,

[Your Name]

[Your Title]

[Department/Office Name]

The University of Queensland

[Contact Information]