

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Title/Position]
[University of Queensland]
[Department/Office Name]
[Address]

[City, State, Zip Code]

Dear [Recipient Name],

Subject: Proposal for [Project Title] under the UQ Scholarship Program
I am writing to propose a project entitled "[Project Title]" as part of my application for the UQ Scholarship. This project aims to [briefly describe the main goal of the project].

****Background****

Provide a brief introduction to the topic and its significance.

****Objectives****

1. [Objective 1]
2. [Objective 2]
3. [Objective 3]

****Methodology****

Outline the approach and methods that will be used to achieve the project objectives.

****Expected Outcomes****

Discuss the anticipated results and their impact on the field or community.

****Timeline****

Provide a rough timeline of the project phases and milestones.

****Budget****

Include a brief overview of the budget, outlining key expenses.

I believe that this project will contribute significantly to [mention the area of impact or relevance]. I am excited about the potential findings and the opportunity to further enhance my academic and professional skills through this scholarship program.

Thank you for considering my proposal. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Student ID (if applicable)]

[Your Program and Year of Study]

[University of Queensland]