University of Queensland Admission Supporting Document Format
[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
Admissions Office
The University of Queensland
[University Address]
[City, State, Zip Code]
Subject: Supporting Documents for Admission Application
Dear Admissions Committee,
I am writing to submit my supporting documents for my application to The
University of Queensland for the [Specify Program Name] for the [Specify
Semester/Year].
1. Personal Statement
[Attach your personal statement document]
2. Academic Transcripts
[Attach official or certified academic transcripts from previous
institutions]
3. Letters of Recommendation
[Attach letters from referees]
4. English Proficiency Test Results
[Attach results from TOEFL, IELTS, or other relevant exams]
5. CV/Resume
[Attach your updated CV or Resume]
6. Additional Documents
[Attach any other documents required or relevant to your application]
Thank you for considering my application. I look forward to the
opportunity to contribute to the University community.
Sincerely,
[Your Name]
[Your Signature (if sending a hard copy)]
Attachments:
1. Personal Statement
2. Academic Transcripts
3. Letters of Recommendation
4. English Proficiency Test Results
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6. Additional Documents