

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Admissions Office
University of Queensland
[University Address]
[City, State, Zip Code]

Dear Admissions Committee,

Subject: Application for Admission Scholarship

I hope this letter finds you well. I am writing to express my interest in applying for the [Name of Scholarship] for the upcoming academic year. I have been offered admission to [Program Name] for [Start Date] and believe that this scholarship will greatly assist me in achieving my academic and career goals.

I have demonstrated [briefly describe achievements, leadership qualities, community service, or relevant experience]. My commitment to [specific field of study or interest] drives my desire to excel at the University of Queensland.

I would like to provide additional information regarding my financial situation [optional: mention any extenuating circumstances or financial need]. Receiving this scholarship would alleviate the financial burden and allow me to focus wholeheartedly on my studies.

I appreciate your consideration of my application. Thank you for the opportunity to be part of the University of Queensland community. I look forward to contributing positively as a student and ambassador of the university.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Student ID (if applicable)]

Attachments: [List any attachments, such as transcripts or recommendation letters]