

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Admissions Office
University of Queensland
[University Address]
[City, State, Zip Code]

Dear Admissions Committee,

Subject: Follow-Up on My Admission Application

I hope this message finds you well. I am writing to follow up on my application for admission to [Program Name] for the [Term/Year] at the University of Queensland. I submitted my application on [Submission Date] and am eager to receive any updates regarding its status.

I am very excited about the possibility of joining UQ and contributing to the academic community. If there are any further documents or information you require from my side, please let me know.

Thank you for your time and consideration. I look forward to your response.

Warm regards,

[Your Name]

[Your Application ID (if applicable)]