

[University of Queensland Letterhead]

[Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Dear [Your Name],

Congratulations! We are pleased to inform you that you have been admitted to the University of Queensland for the [specific program name]

commencing in [start date] for the [semester name, e.g., Spring 2024].

Your hard work and dedication have successfully earned you a place in our esteemed institution. We are excited to welcome you to our community of scholars and look forward to supporting you on your academic journey.

Please review the attached documents for important information regarding your enrollment process, including registration, orientation, and key dates. We encourage you to confirm your acceptance by [confirmation deadline] so that we can assist you with your preparations.

If you have any questions, please do not hesitate to contact our admissions office at [admissions office email] or [contact number].

Once again, congratulations on your admission, and we look forward to seeing you at the University of Queensland!

Sincerely,

[Your Name]

[Your Position]

Office of Admissions

University of Queensland

[Contact Information]

[Attachment: Enrollment Information]