

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Admissions Office  
The University of Queensland  
[University Address]  
[City, State, Zip Code]

Dear Admissions Committee,

I am writing to express my interest in applying for [specific program or course] at The University of Queensland for the [term/year].

[Paragraph 1: Introduce yourself and specify the program you're applying for. Mention your current educational status and relevant background.]

[Paragraph 2: Explain your reasons for choosing UQ and the specific program. Discuss your career goals and how UQ aligns with them.]

[Paragraph 3: Highlight your qualifications, experiences, and skills that make you a strong candidate for the program. Mention any relevant achievements, extracurricular activities, or work experience.]

[Paragraph 4: Conclude by reiterating your passion for the program and your eagerness to contribute to the UQ community. Thank the committee for considering your application.]

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]