

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Department or Agency Name]

[Address]

[City, State, Zip Code]

Subject: Appeal for UIF Claim Rejection - [Your UIF Claim Number]

Dear [Recipient's Name or "To Whom It May Concern"],

I hope this letter finds you well. I am writing to formally appeal the decision regarding my Unemployment Insurance Fund (UIF) claim, which was rejected on [date of rejection]. My UIF claim number is [Your UIF Claim Number].

I would like to provide additional information and context regarding my situation. [Briefly explain your circumstances, including any relevant details, proof, or documentation that support your claim.]

I kindly request that you review my case and reconsider the decision based on the information provided. Attached are copies of [list any documents you are including with your appeal, such as pay stubs, termination letter, etc.] that support my claim.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]