[Your Name]
[Your Address]
[City, State, Zip]
[Your Email]
[Your Phone Number]
[Date]
[Recipient Name]
[Company Name]
[Company Address]
[City, State, Zip]
Dear [Recipient Name],
I am writing to express my interest in the UI Design internship position at [Company Name] as advertised on [where you found the listing]. With a strong background in graphic design and a passion for creating intuitive user interfaces, I am eager to contribute to your team.
Currently, I am a [your current educational status, e.g., junior at XYZ University studying Graphic Design], where I have honed my skills in design tools such as Adobe XD, Figma, and Sketch. Through my coursework and personal projects, I have developed a deep understanding of user-centered design principles and best practices for creating compelling, user-friendly interfaces.
In my recent project [brief description of a relevant project], I was responsible for [your role in the project]. This experience allowed me to [mention skills you gained or tools you used], which I believe will be valuable to your team at [Company Name].
I am particularly drawn to [Company Name] because of [mention something specific about the company or its projects that appeals to you]. I admire your commitment to [specific value or mission of the company] and would love the opportunity to be part of such an innovative environment.
I have attached my resume and portfolio for your review. I am excited about the possibility of contributing my skills to [Company Name] and learning from the talented team there. Thank you for considering my application. I look forward to the opportunity to discuss how I can contribute to your projects.
Sincerely,
[Your Name]