

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Title]
[UFC Organization Name]
[UFC Address]
[City, State, Zip Code]

Dear [Recipient Name],

RE: Pre-Litigation Notice Regarding [Brief Description of the Issue, e.g., Breach of Contract]

I am writing to formally notify you of a matter concerning [Brief Overview of the Issue]. This correspondence serves as a pre-litigation letter prior to potentially initiating legal proceedings against [UFC Organization Name].

[Provide a clear and concise description of the situation, outlining the facts, relevant dates, and any attempts to resolve the matter amicably.]
As per the circumstances detailed above, I believe that [UFC Organization Name] has [State the specific claims or breaches, e.g., failed to fulfill contractual obligations, mishandled a fighter's rights, etc.]. This has resulted in [Describe the impact, e.g., financial damages, reputational harm, etc.].

I request that you provide a written response by [Insert Deadline, typically 10-14 days], addressing this matter directly. If we cannot reach an agreeable resolution, I will have no option but to consider pursuing legal action to protect my rights and interests.

Please direct all correspondence related to this matter to my attention at the address listed above.

Thank you for your immediate attention to this matter.

Sincerely,

[Your Name]
[Your Title/Position, if applicable]
[Your Company Name, if applicable]