

[Your Name]  
[Your Title/Position]  
[Your Organization/School]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Admissions Committee  
University of Florida  
[University Address]  
[City, State, Zip Code]

Dear Admissions Committee,

I am writing to recommend [Student's Name] for admission to the University of Florida. As [his/her/their] [teacher/counselor/mentorship role] at [School Name] for the past [number] of years, I have had the pleasure of witnessing [his/her/their] remarkable growth and dedication to [his/her/their] academic and extracurricular pursuits.

[Student's Name] has consistently demonstrated qualities that will further enrich the University of Florida community, such as [specific qualities: leadership, perseverance, creativity, etc.]. For instance, [provide specific example or anecdote illustrating the student's strengths].

Furthermore, [he/she/they] has excelled in [specific subjects or activities], showcasing not only [his/her/their] academic capabilities but also [his/her/their] passion for [related field/interest]. [Add another example or insight into the student's character or achievements]. I am confident that [Student's Name] will thrive at the University of Florida and contribute positively to the campus environment.

[His/Her/Their] ability to [mention relevant skills or traits] will enable [him/her/them] to excel in [specific program or major] and become a valuable member of your academic community.

In conclusion, I wholeheartedly recommend [Student's Name] for admission, as I believe [he/she/they] possesses the intellect, character, and ambition that align perfectly with the values of the University of Florida. Please feel free to contact me at [your phone number] or [your email] if you have any further questions.

Thank you for considering this exceptional student.

Sincerely,

[Your Name]  
[Your Title/Position]