

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]

Udemy

[Company Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally resign from my position as an instructor on Udemy, effective [last working day, e.g., two weeks from the date above or specific date].

I have appreciated the opportunity to share my knowledge and connect with students on this platform. This decision was not easy, but after careful consideration, I believe it is the best step for my personal and professional growth.

Thank you for your support during my time at Udemy. I wish continued success for the platform and my fellow instructors.

Sincerely,

[Your Name]

[Your Title or Course Name, if applicable]