[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Employer's Name]
[Company's Name]
[Company's Address]
[City, State, Zip Code]
Dear [Employer's Name],
I am writing to express my interest in the [Job Title] position at
[Company's Name] as advertised on [Where You Found the Job Posting]. I
believe that my skills and experience make me an excellent candidate for
this role.
I would like to highlight a certification I recently obtained from Udemy
in [Course Title]. This course has equipped me with [specific skills or
knowledge relevant to the job], which I am eager to apply in a practical
setting. The course covered [briefly describe what the course involved
and key takeaways], further enhancing my capabilities.
I am excited about the opportunity to contribute to [Company's Name] and
apply my Udemy certificate knowledge to help achieve your team's goals. I
look forward to the opportunity to discuss my application further.
Thank you for considering my application.
Sincerely,
[Your Name]